



Maryland Department of
Juvenile Services
Treating • Supporting • Protecting

One Center Plaza
120 West Fayette Street
Baltimore, MD 21201

Anthony G. Brown
Lt. Governor

Martin O'Malley
Governor

Donald W. DeVore
Secretary

July 9, 2009

Re: 10-JS-001/eMM Number V00SO256943 – Written Solicitation For A Male Empowerment Program In Howard County

Dear Potential Bidder:

The Maryland Department of Juvenile Services, an executive department of the State of Maryland, hereinafter called "the Department," "Juvenile Services", or "DJS," is interested in obtaining Bids from private, non-profit or for-profit organizations to provide a culturally competent empowerment program to reduce out of home placements for males ages twelve to eighteen who reside in Howard County.

The Successful Bidder shall provide an empowerment program, which shall include an empowerment group and mentoring services. The empowerment group shall be conducted for a minimum of one and a half hours per week for twelve weeks. Empowerment group services shall include but not be limited to: consequences of delinquent behavior, strategies to confront and cope with negative peer pressure, defining and enhancing self esteem and the value of education. The successful Bidder shall also provide mentoring services. Mentors will provide weekly one-on-one interaction for a minimum of three and a half hours a week. Such interaction shall include but not be limited to: various athletic activities, help with school work, entertainment activities, etc. The mentors shall provide care, support and guidance for youth.

The Contract awarded shall be for a period of six months beginning on or about July 28, 2009 through January 27, 2010.

The Contract award will be made under Small Procurement Regulations COMAR 21.05.07.

There will not be a Pre-Bid Conference for this procurement.

Bids for this Written Solicitation are to be submitted to the Procurement Officer by July 23, 2009, no later than 3:30 p.m. to Denise Anderson, Office of Procurement, Department of Juvenile Services, One Center Plaza, 120 W. Fayette Street, Rm. 334A, Baltimore, Maryland 21201. Late Bids will not be accepted.

You may obtain a copy of this Written Solicitation from the eMaryland Marketplace website at www.emarylandmarketplace.com.

Upon receipt of this Written Solicitation please acknowledge by E-Mail to anderse@djs.state.md.us.

If you have any questions, please submit them to my office as soon as possible via fax or email. The fax number is 410-333-4191. You may email me at anderse@djs.state.md.us.

Minority Business Enterprises (MBE's) and small businesses are encouraged to respond to this solicitation as a primary Contractor and are encouraged to obtain certification.

All questions related to the MBE certification process should be addressed to the Maryland Department Of Transportation, Minority Business Enterprises, P.O. Box 8755, BWI Airport, Maryland 21240-8755. You may contact them by voice mail at 1-800-544-6056 or by E-Mail at www.mdot.state.md.us.

If the prospective Bidder is a certified minority Contractor, the certification number must be provided in a cover letter.

If you are unable to obtain a copy from the website, please call Denise Anderson at 410-230-3469 for assistance.

If you do not intend to respond to this procurement, please take a moment to fill out the Non-Bidders Response Form and submit it to my office at the above fax number. This information is required by the Department of Budget and Management to ensure outreach methods were made to seek vendors and to get feedback regarding this solicitation.

Sincerely,

Denise Anderson
Office of Procurement

C: Bid File